



HOW TO USE NAVIANCE

1. Go to our school's website, www.riverside.ypschoools.org
2. Click on COLLEGE CENTER
3. Click on NAVIANCE
4. Type in your email address and password. If you do not remember your email and password, see guidance, Ms. Mastropolo and/or Mrs. Samuel.

Under the tab COLLEGES

1. Click on COLLEGE SEARCH
2. Choose the type of school, location, majors, etc and create your prospective college list
3. Click on COLLEGE'S I'M APPLYING TO
4. Go all the way down and click on ADD/CANCEL TEACHER REQUESTS
5. Choose two teachers and if you are applying to a four year college, choose your guidance counselor.

Under the tab CAREER

1. Click on CAREER INTEREST PROFILER
2. Complete the survey to help you get a better understanding of what careers might fit your personality.

Under the tab ABOUT ME

1. Complete the CLASS OF 2016 SURVEY only if you are applying to four year colleges
2. Complete the RESUME
3. Complete the STRENGTHS FINDER. This will help you get a better understanding of who you are.